

Step 1: Register Parent Details

- To apply, visit www.gdeadmissions.gov.za and click "Register".
- Follow the 5 steps to submit an application.
- You can apply even if you don't have documents. Choose "No Documents" in Step 1.
- If you get stuck at the ID section, refresh the page, check your ID number, and complete the name fields.
- If Department of Home Affairs (DHA) validation is unavailable, try three times. After the third attempt, you can proceed.
- If you're having trouble proceeding after entering a password, ensure your password meets the criteria: lowercase, uppercase, numeric character, special character, and 8 or more characters.
- To have your child repeat Grade 8, consult the school regarding retention based on academic performance.

Step 2: Adding Parent Address

- If you can't find your address, use the "Can't find address?" option or select it on the map.
- You can use your work address, but home addresses within school feeder zones are prioritized.

Step 3: Register Learner Details

- Make sure to have the learner's birth certificate/I. D. Number with you.
- You can apply without identification documents for your child by selecting "No Documents".
- A parent can apply for a maximum of 3 children per grade.
- Twins/triplets will be placed in the same school if linked to one parent.

Step 4: Applying to a School

- Complete a 5-step process. After completing your application, you'll receive an SMS with a reference number.
- To secure a spot, apply to multiple schools, submit necessary documents, and ensure your address is in the school's feeder zone.
- Fraudulent or falsified documents can lead to disqualification.

Step 5: Uploading Documents

- You need to submit certified copies of documents like birth certificates, ID, proof of address, and more within 7 days of application.
- If you don't have a proof of residence, your child will be placed based on available space.
- Documents must be certified; otherwise, they won't be verified.
- If waiting for ID or birth certificate, upload temporary documents from Home Affairs.
- Proof of residence is crucial as it determines school placement priority.
- You can either upload documents online or submit hard copies to schools but not both.
- You cannot upload all documents as one PDF. Each document must be scanned and uploaded separately.
- An application doesn't guarantee placement; it queues your application for verification and placement consideration.

***Cellphone Number:**

Please note the cell phone number you provided will be recorded and used to communicate CRITICAL SMS notifications and updates from the Department.

SCHOOL FEEDER ZONE

1. What is a School Feeder Zone?

A school feeder zone refers to a defined residential area and geographical location from which a school primarily accepts learners.

2. Identifying Your School Feeder Zone

Identifying your school feeder zone is simple. Here are the steps to follow:

- Go to the GDE Admissions portal at www.gdeadmissions.gov.za.
- Select the "Home" application option.
- Enter your address accurately.
- Once you've typed in your address, you will see a drop-down list of all schools whose feeder zones cover your home address.

3. Ensuring Placement Close to Home

Ensuring that your child gets placed in a school close to your home is dependent on how accurately you enter your home address during registration and application:

- During the registration of your details (Step 1), it is important to ensure that your home address is correctly and precisely typed in.
- While applying (Step 3), select the "Home" option to see a list of schools whose feeder zones cover your home address. From this list, apply to the schools closest to your home address.

Remember, placement is prioritized based on home addresses within feeder zones, and also on the number of available spaces at the school. Applying to schools closest to your home increases your chances of placement.